

**OC EASY STORAGE**  
**14300 Alton Pkwy Lot B**  
**Irvine, CA 92618**  
**866-327-9781**

**Automatic Payment Authorization Form**

OC Easy Storage, henceforth known as the Company, is now offering an automatic payment option. With this option, your monthly payment will automatically be withdrawn from your checking account or your credit card account.

After filling out your personal information, please choose one billing option:

- Option 1) Have your payment automatically withdrawn from your bank account
- Option 2) Have your payment automatically charged to your credit card.

**Personal Information**

Name (as it appears on your account or credit card)

\_\_\_\_\_

Current street address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Home phone \_\_\_\_\_

Unit number(s) to be automatically paid \_\_\_\_\_

**Billing options (select one)**

Charge my bank account (a voided check must be attached to initiate this option)

Charge my credit card

**Required Information for Option 1: Charge my bank account**

A voided check must be attached to initiate this option.

Routing and transit number \_\_\_\_\_

Checking/Savings account number \_\_\_\_\_

Routing and account numbers are located on checks as shown below

Name	Check Number
Pay To The Order Of _____	\$ _____
Dollars _____	
00000000000000000000000000000000	11111111111111111111111111111111 2222222222

00000000000000000000000000000000 = routing number

11111111111111111111111111111111 = account number

22222222222222 = check number

**Required Information for Option 2: Charge my credit card**

Credit card type (like Visa) \_\_\_\_\_

Card Number \_\_\_\_\_

Expiration Date (mm/yy) \_\_\_\_\_

Name on Card \_\_\_\_\_

Credit Card Billing Address (where you receive your credit card statements)

Street or P.O. Box \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

I, <Tenant.Name>, the undersigned, authorize the management of <Site.Name>, to charge my checking account or credit card specified above for charges incurred on the unit numbers listed above on the \_\_\_\_\_ day of each month. I also understand that the amount of the payments may vary each month.

I also understand that I may terminate this agreement by giving notice to the Company. I may do this at any time in writing, but must allow a reasonable amount of time after receipt for the Company to act upon it. I also understand that additional service charges may apply if payment is returned due to insufficient funds.

Please enroll my account(s) in the AutoPay Program selected by me.

\_\_\_\_\_  
**Tenant Signature** **Date**